



AGENDA

CITY COUNCIL

ADJOURNED and REGULAR MEETING

September 28, 2004

San Bruno Senior Center 1555 Crystal Springs Road

Please note! The **adjourned meeting** for the purpose of interviewing applicants to fill vacancies on committees, boards, and commission will start at 6:00 P. M. and thereafter meeting will adjourned to the regular City Council meeting starting at 7:00 P.M.

City Council meetings are conducted in accordance with Roberts Rules of Order Newly Revised and City Council Rules of Procedure. You may address any agenda item by standing in front of the microphone until recognized by Council. All regular Council meetings are recorded and televised on CATV Channel 11 and replayed the following Thursday, at 2:00 pm. You may listen to recordings in the City Clerk's Office, purchase cassette and video copies, access our web site at www.ci.sanbruno.ca.gov and San Bruno residents may check out video copies at the Library.

In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodation for this meeting should notify us 48 hours prior to meeting. Notices, agendas, and records for or otherwise distributed to the public at a meeting of the City Council will be made available in appropriate alternative formats upon request by any person with a disability. Please make all request to accommodate your disability to the City Clerk's Office 650-616 7058.

Thank you **San Bruno Garden Club** for providing the beautiful floral arrangement.

1. ROLL CALL/PLEDGE OF ALLEGIANCE:

PRESENTATIONS:

- a. Vice Mayor O'Connell will present **25 year Service Award and Pin** to employee Steve Freitas.
- b. Interim Skyline College President Shirley Kelly, will provide an update to the City Council on recent **campus facility improvements**.

ANNOUNCEMENTS:

- a. Proclamation declaring October 2004 as **"National Breast Cancer Awareness Month"**.
- b. Proclamation declaring the week of October 3rd through October 9th as **National Fire Prevention Week** in San Bruno and acknowledging the San Bruno Fire Department's 51st anniversary of the **Annual Fire Prevention Poster Contest**.

2. REVIEW OF AGENDA:

3. APPROVAL OF MINUTES: For the regular Council meeting of **September 14, 2004**.

4. CONSENT CALENDAR: All items listed are considered routine or implement an earlier Council action and may be enacted by one motion; there will be no separate discussion unless requested by Councilmember, citizen or staff.

- a. **Approve: Payroll** of September 10, 2004
- b. **Approve: Accounts Payable** of September 7, 2004. (Council Packets only, copy is available for review at the City Clerk's office)

- c. **Accept:** Reconciliation of **General Ledger** to Bank reports and the **Investment Report** dated August 31, 2004 as submitted by City Treasurer Karen Hornung.
- d. **Accept:** 2004 Conflict of Interest Code Biennial Notice as required by the Political Reform Act. City Attorney Thompson and City Clerk Simon have reviewed the **City's conflict-of-interest code** and have determined revisions are needed to include new positions, titles, and deletion of positions that have been abolished. Amendments will be submitted to the City Council within 90 days.
- e. **Accept: Letter of resignation** from Planning Commissioner Mark Tobin and direct the City Clerk to post the required "Notice of Vacancy".

End of consent calendar

5. PUBLIC HEARINGS: (Notices have been published, posted, and mailed.) **None**

6. UNFINISHED BUSINESS: **None**

7. CALL FOR, PRESENTATION OF BIDS, and AWARD OF CONTRACTS:

- a. Director of Public Works Munns recommends the City Council adopt Resolution Authorizing the City Manager to Execute a **Construction Contract Amendment** by Change Order with Flowers Electric and Service Company to Install Supervisory Control and Data Acquisition (SCADA) Equipment for **Well No. 20**, for the Not-to-Exceed Amount of \$57,862.50. Introduction and roll call vote.
- b. Director of Public Works Munns recommends the City Council adopt Resolution Authorizing the City Manager to Execute **Amendment No. 3 to the Consultant Agreement** with Brown and Caldwell to provide additional construction support services for **Well 20**, and Design and Construction Support Services for Pump and Motor Replacement for **Well 18**, for the Not-to-Exceed Amount of \$70,000. Introduction and roll call vote.

8. COMMUNICATIONS: **None**

9. STAFF REPORTS:

- a. City Treasurer Hornung recommends the City Council adopt a resolution amending the City of San Bruno **Investment Policy**. Introduction and roll call vote.
- b. City Manager Jackson recommends the City Council adopt a resolution of support for **Proposition 1A**, "Protection of Local Government Revenues", which will be on the November 2, 2004, general election ballot.

10. REPORT OF CITY ATTORNEY - RESOLUTIONS & ORDINANCES: **None**

11. PUBLIC COMMENT ON ITEMS NOT ON AGENDA:

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(Three minutes/individuals, five minutes/groups in attendance) If you are unable to remain at meeting, inform City Clerk and he will request that Council consider your comments earlier. **Note:** It is Council's policy to refer matters raised in this forum to staff for investigation and/or action where appropriate. Brown Act prohibits Council from discussing or acting upon any matter not agendaized pursuant to State Law.

12. REPORT OF COMMISSIONS, BOARDS, & COMMITTEES:

The Beautification Task Force and the Environmental/Recycling Committee will present the **8th Annual Beautification Awards** at the October 12, 2004 City Council Meeting starting at 7:00 P.M.

13. NEW BUSINESS:

14. ADJOURNMENT:

Meeting will adjourn to the regular City Council meeting of October 12, 2004, starting at 7:00 p.m. 1555 Crystal Springs Road.

“The City with a Heart”

Posted and mailed Sept 22, 2004